



Schonstedt Instrument Company

100 Edmond Road
Kearneysville, WV 25430
Tel: 304-725-1050
Fax: 304-725-1095
www.schonstedt.com

RETURN INSTRUMENT FOR REPAIR

Company Name: _____ Main Phone #: _____
Contact Name: _____ Contact Phone #: _____
E-mail Address: _____ PO #: _____

YOUR BILLING ADDRESS:

YOUR SHIPPING ADDRESS:

Name: _____ Name: _____
Address: _____ Address: _____
City/State/Zip: _____ City/State/Zip: _____
AP/Billing Email Address: _____

Required to email invoice, we will mail if this is blank

Tax Exempt? Y/N: _____
If yes, proof of exemption/reseller's certificate required

Return Ship Method/Collect Account #: _____
We will ship UPS Ground if this is blank

Model: _____ Serial Number: _____

DESCRIPTION OF PROBLEM / SPECIAL INSTRUCTIONS:

Please ship equipment with this form completed to the following address:

SCHONSTEDT INSTRUMENT COMPANY
ATTN: REPAIRS DEPT
100 EDMOND ROAD
KEARNEYSVILLE, WV 25430

For repair terms and conditions, please visit <https://www.schonstedt.com/support/repair-department/>

FREE ESTIMATES ON ALL REPAIRS ~ FORM MUST BE COMPLETED ENTIRELY